

**Central Carolina RESA Board of Directors Meeting**  
**7208 Falls of Neuse Rd., Raleigh, NC**  
**May 5, 2017**  
**9:00 a.m. – 12:00 p.m.**  
**Minutes**

**Board of Directors**

Pamela Baldwin (CHCCS), Rhonda Schuhler (Franklin designee), Patrick Miller (Greene), Dolores Gill (Johnston designee), Monica Smith-Woofter (Northampton), Rodney Peterson (Person), Ethan Lenker (Person), Dain Butler (Roanoke Rapids), Tony Jackson (Vance), Jamar Perry (Warren designee), Jim Merrill (Wake), Steve Ellis (Wilson designee).

**Affiliate Member Representatives**

Barbria Bacon (ESDB)

**Presenters & Guests**

Mark Johnson, NC State Superintendent and Angela Jackson, NCDPI

**Staff**

Neil Pedersen and Dana Stutzman

**Call to Order**

At 9:05 a.m. CCRESA Secretary/Treasurer Jim Merrill called the meeting to order for President Todd Wirt who could not attend today's meeting. Dr. Merrill gave special recognition to our new Superintendents, Dr. Pam Baldwin of Chapel Hill Carrboro-City Schools and Dr. Rodney Peterson of Person County. He also welcomed State Superintendent Mark Johnson for attending today's meeting. All attendees then introduced themselves. Dr. Merrill reviewed the meeting Agenda, and all members consented to the scheduled topics.

**Discussion with State Superintendent**

NC Superintendent Johnson opened with offering congratulations to Warren County Schools, where 100% of the graduating class at Early College High School were accepted into Institutions of Higher Education. He also thanked Board Members for inviting him to attend today's meeting. He's been receiving invitations to attend school and district events all over the state, and while he can't attend all in person, he has been able to send video messages in lieu of in-person appearances.

Dr. Maria Petri-Martin has been named the new Deputy State Superintendent and the newly created Chief of Staff position will be named at a future date.

He is looking for feedback on best ways to communicate with Superintendents and is hearing concerns at the local level through his "Listening Tour". He's launched the "NC Reads Program", which is a literacy support resource for teachers statewide.

Superintendents brought up questions regarding *HB13 Class Size Requirement Changes*. Mr. Johnson suggested setting up a meeting to discuss this issue and it could be a good topic of discussion at the Summer Leadership Conference.

Currently his focus is on the Budget and the Business System Modernization where he is working to build trust between the General Assembly and Superintendents. He is also working on setting up transparency at DPI by working on designating a point person for Superintendents to call and get a response to questions relating to policy. Vanessa Jeter will be retiring on June 30<sup>th</sup> and a new Communications Director will have to be named.

ESSA will be a priority after the Budget.

### **Approval of Minutes**

Dr. Smith-Woofter asked members to review the minutes from the March 17, 2017 Board of Directors meeting. Patrick Miller moved and Pam Baldwin seconded approval of the minutes. The minutes were approved by a unanimous vote.

### **Approval of Financial Statements**

Dr. Merrill, the CCRESA's Secretary/Treasurer, reviewed the financial status of the CCRESA, noting that the RESA is still in good financial position. Ethan Lenker moved and Patrick Miller seconded the motion to approve the March 2017 Financial Statements. The Financial Statements were approved by a unanimous vote. Dr. Merrill reviewed the revisions to the 2016-2017 Budget which show the revenues and expenditures for the start-up funds of the LAMP Grant. Dain Butler moved and Pamela Baldwin seconded approval of the 2016-2017 Budget and the revisions were approved by a unanimous vote.

### **LAMP Programming Update**

Dr. Pedersen reviewed the information presented in the Memo to the Board of Directors highlighting progress we have made with RTI and the LAMP Advisory Committee. Dr. Pedersen presented three contracts and one proposal for Board Approval:

#### Fixed Price Agreement Between Research Triangle Institute and Central Carolina Regional Education Service Alliance

This contract recognizes the work RTI has put forth thus far and will continue to support the LAMP program through June 2018. Jim Merrill motioned, Patrick Miller seconded, and the Board unanimously approved the contract.

#### Wake County Public School System Contract for Local Alternative Teacher Preparation Program

This contract allows Wake County Schools to transfer the LAMP funds of \$300,000 to the CCRESA. Monica Smith-Woofter moved, Pamela Baldwin seconded, and the Board unanimously approved the contract.

### Revenue Contract Wake County Public School System

Wake County will be the official employer of the LAMP Program Administrator, Lead Instructor, and Recruiter. This contract allows those employees to work on-loan for the CCRESA. Patrick Miller moved, Ethan Lenker seconded, and the motion to approve the contract was approved unanimously.

### Guilford County Consulting Proposal

The CCRESA will be using Guilford County's curriculum as a basis for our LAMP program. This proposal will allow the RESA to use Guilford County's expertise and experience in a consultant capacity on a monthly retainer to navigate the first sixteen months of implementation. Rodney Peterson moved, Jim Merrill seconded, and the Board unanimously approved the proposal.

### **School Improvement Process Review**

Angela Jackson from NCDPI presented the SIPR Program to the Board. The SIPR allows superintendents to get an outside perspective on why one of their schools seems to be underperforming and give recommendations for those schools to reach their goals. Dr. Jackson's presentation may be viewed at [bit.ly/SchoolVisitEast](http://bit.ly/SchoolVisitEast).

### **Election of 2 Representatives to NC Supt. Association Executive Board**

Dr. Smith-Woofter opened up nominations for the election. Patrick Miller motioned, and Ethan Lenker seconded the nomination of Tony Jackson. Monica Smith-Woofter motioned and Tony Jackson seconded the nomination of Patrick Miller. Ethan Lenker motioned, and Jim Merrill seconded the closure of nominations. Dain Butler motioned and Ethan Lenker seconded the affirmation of the nominations. The motion was approved unanimously.

### **Approval of Budget, Compensation, and Plan of Action for 2017-2018**

As part of the CCRESA Compensation Committee, Dr. Smith -Woofter presented the Recommended Changes in Compensation for the Executive Director and Office Manager. CCRESA employees will receive a 10% contribution from the CCRESA to a 403(b) retirement plan effective July1, 2017. The Office Manager will receive a 2.1% COLA increase as part of the employment contract and an additional 6% to reflect the increase of responsibilities of the LAMP program. Patrick Miller motioned, Pamela Baldwin seconded, and the Board unanimously approved the Changes in Compensation.

After the compensation change was approved the Board was presented with a Resolution for the CCRESA to establish a Retirement Plan Committee which would give the Executive Director authority to sign any documents and agreements on behalf of CCRESA which are then to be reported to the Board of Directors. Patrick Miller motioned, Jim Merrill seconded, and the Board approved the Resolution.

Dr. Pedersen presented the Proposed 2017-2018 Budget. The proposed budget includes new lines to differentiate the DLC Grant Funding and the LAMP Grant

Funding, and the LAMP Program Fee Revenues. The new grant and program expenditures are listed under 900 DPI Programming, 910 LAMP Programming, and 915 LAMP Grant Start-Up Expenses. All other line items are similar to this fiscal year's budget. Ethan Lenker motioned, Patrick Miller seconded, and the Board approved the 2107-2018 Proposed Budget unanimously.

Dr. Pedersen reviewed the Plan of Action for 2017-18 and the responses to the programming survey sent to Superintendents prior to today's meeting. Much of the CCRESA's focus will be spent on insuring the success of the LAMP Program, but we will continue to offer the same job-alike councils to promote cross-district collaboration. We also plan to continue to work with DPI staff that support the LEAs in the Northeast and North Central Regions. Dr. Pedersen then shared the Summary of Responses from the programming survey to help narrow the focus of future PD sessions.

The meeting adjourned at 12:00 p.m.

Respectfully submitted,

Jim Merrill  
Treasurer/Secretary