TO: Board of Directors

FROM: Neil Pedersen
             Executive Director

SUBJ: Update on Local Alternative Teacher Preparation Program and
             Resolutions to Approve Associated Contracts

DATE: May 4, 2017

There has been quite a bit of activity related to implementing the Local Alternative
Preparation Program (LATP) that I'll summarize below. Remember that the Wake
County Public Schools (WCPSS) is the official grant recipient; therefore, much of what
we do, especially in the employment area, has to conform to the WCPSS personnel and
finance policies. Here are some milestones:

- WCPSS has received the grant approval letter from DPI and the funds have been
  transferred from DPI to WCPSS. *(Letter is attached)*
- The WCPSS Board has approved a contract that awards $300,000 (all of the grant
  funds) to CCRESA for us to implement the LATP program; however, we have not
  received the funds. *(Contract is attached)*
- Job descriptions have been (almost) finalized for the two staff positions -- the
  Program Administrator and the Lead Instructor; however, the WCPSS Board
  needs to approve their status at its meeting on May 17th as being "positions on
  loan" to the CCRESA after which time the jobs will be posted. In the meantime,
  we will communicate information about the positions with our HR Directors and
  encouraging them to alert staff about the upcoming openings. RTI will be
  coordinating the advertising and selection process with a goal of making
  employment offers prior to the end of June. (Contract is attached)
- We have a contract agreement with RTI that is being presented to you at your
  May 5th meeting for your approval. RTI will be leading the project until our staff
  are on board, assisting us with the transition, and developing the capacity of our
  coaches. (Contract is attached)
- We are preparing a proposal to provide the Guilford County Schools a retainer of
  $3000 per month for 16 months to consult with us on the implementation of the
  curriculum that GCS developed and has provided to us. This agreement reflects,
  in part, the value of the curriculum that GCS shared with us last spring.
- We have convened a LATP Advisory Committee, which met for the first time on
  May 4th. On May 23rd we will host an expanded HR Council meeting that will
  include staff who may be coaches or may supervise coaches in the districts.

Some of the decisions that have been made include the following:
- Most of the induction process (first 10 days as required by state statute) will be provided by the districts. The LATP program will offer a one-day induction just prior to the opening of the school year.
- We are working toward a plan in which the coaches in two of our largest districts will provide coaches who will serve as instructors. The Program Administrator and the Lead Teacher will provide the instruction for three cohorts in the other districts.
- Instruction during the course of the year will take place in the late afternoon – evenings and on Saturdays.

Just as a reminder, what we are expecting of school districts is the following:
- Districts will provide coaches, typically one per school district. They will be observing and coaching the lateral entry teachers in their respective districts.
- Districts will provide mentors for lateral entry teachers who also will provide support to lateral entry teachers.
- Districts will pay the CCRESA $3,000 per lateral entry teacher accepted into the program.
- Participating lateral entry teachers will pay $1,000 to the CCRESA to offset the cost of the program.

Based on information that you have previously provided us, we are expecting the following number of participants per district:
- Person (1-4)
- Orange (1-4)
- Durham (25)
- Granville (2)
- Chapel Hill-Carrboro (5-10)
- Wake (25)
- Johnston (20)
- Vance (1-4)
- Franklin (1-4)
- Halifax (1-4)
- Roanoke Rapids (10)
- Northampton (3-4)
- Warren (1-4)
- Nash-Rocky Mount (10-20)
- Wilson (1-4)
- Greene (1)
- Pitt (5-10)

If you need to modify these numbers, please let me know.